### HOW DO WE BOOK HOMME HOUSE FOR OUR WEDDING?

If you would like to book Homme House get in touch to check availability for your chosen date. We happy to reserve the date for two weeks while you contact either the Team Ministry or Herefordshire Register Office (see below) to confirm their availability for the date and time of your choosing. We then ask for a payment of 25% of the venue hire (weekend wedding) as a Booking Fe then ask for the following payments:

Weekend wedding: further 25% deposits 12 months and 6 months prior to the wedding, 25% balan months prior to the wedding.

The fee for any accommodation, furniture and other equipment booked is payable 3 weeks prior to wedding. We accept payment by bank transfer.

### HOW DO WE BOOK A LOCAL CHURCH WEDDING?

St. Bartholomew's Church on the edge of the Homme House Estate and the Parish of Yatton & All Church are both nearby. To book either for your marriage you will need to contact the Rev. Val Tait:

Telephone Number: 01531 634 035, Email: valtait@live.co.uk

The Ledbury Group Ministry are very happy to marry couples not resident in the area at St. Bartholomew's Church, but monthly service attendance for six months is necessary during the planning of the wedding to establish a qualifying connection.

### WHAT SPACES ARE LICENSED FOR CIVIL CEREMONIES?

Homme has 4 spaces licensed for civil ceremonies:

For an inside ceremony: the Dining Room is licensed for a maximum of 110 guests. The Panelled Room is licensed for a maximum of 25 guests.

For a garden ceremony: the Summerhouse is licensed for a maximum of 12 guests inside and 110 guests outside in the walled garden. Ceremonies can also take place on the main lawn, with the signing of the marriage schedule in the Panelled Room or Hall.

### HOW DO WE BOOK A CIVIL CEREMONY AT HOMME HOUSE?

eare	You will need to contact the Herefordshire Register Office team:
ee. We	Address: Herefordshire Register Office, Town Hall, St Owen Street, Hereford HRI 2PJ Telephone: 01432 383261 Email: ceremonies@herefordshire.gov.uk
nce 2 o your	There is lots of useful information relating to a civil ceremony on the Herefordshire council website. including an online ceremony booking form.
	WHAT DOES THE VENUE FEE INCLUDE?
Saints :	The venue fee includes exclusive hire of the 4 reception spaces (Hall, Panelled Room, Dining Room and Library), the use of the Main Suite and adjacent Drawing Room for preparations, and the use of the surrounding gardens including croquet lawn, rose garden and walled garden with Summerhou across the period of your wedding. The venue fee also covers wedding preparation resources as well all the support and advice you need from the team at Homme to plan your wedding.
	WHAT DOES THE VENUE FEE NOT INCLUDE?
	It does not include any fees for the church or registrar, accommodation, catering, marquee/canopy of the hire of the wedding breakfast furniture, linen, glassware and tableware.
	DO YOU HAVE BOOKING TERMS/A CANCELLATION POLICY?

Yes. We share a Booking Form & Booking Terms for review as part of the booking process. The Booking M Terms are also available on request.

### guests WILL WE HAVE EXCLUSIVE USE OF THE VENUE ON OUR WEDDING DAY?

Absolutely. Our policy is to offer couples exclusive use of the house and grounds for the entire period of their wedding.

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### WHAT ARE THE TYPICAL TIMINGS ON A WEDDING DAY?

We would work with you closely on your plans to ensure that there is sufficient time for each element of the day, but some notes and typical timings for a civil wedding:

Guest arrival - 1pm - 30 mins prior to the ceremony Ceremony - 1:30 - 2pm - approx. 30 mins for a civil ceremony with readings & confetti Reception - 2 - 3:45pm - 1-2hrs is typical for a drinks reception Meal - 4pm - 6:30pm - 15 mins for guests to be seated, approx. 2.5hrs for 3 courses & speeches Evening guests - 7pm - evening guests invited to arrive 30 mins after the expected end of the meal Cake Cutting & First Dance - 7:45pm Bar closes - 11:30pm Music finishes - 11:45pm Non-resident guests depart - 12am

### HOW MANY GUESTS CAN WE INVITE?

Our Dining Room seats a maximum of 80 for a wedding breakfast. For up to 110 guests (civil) or 120 guests (church) you will need to hire a marquee (weekend wedding).

### WHAT TIME CAN WE START SETTING UP FROM?

You are welcome to start making deliveries and setting up from 09:30 the day before your wedding. We can also recommend companies for coach hire to transport guests in groups. A 32 seater coach is We have several drinks fridges and a cold room in which to store flowers and cakes. The Main Suite is the largest that will fit through our entrance gates. available for hanging up your wedding attire to ensure that it is pristine and uncreased on your wedding day.

### CAN WE HAVE A GATHERING AT HOMME THE NIGHT BEFORE THE WEDDING?

Absolutely. You would be very welcome to host a gathering at Homme the evening before the main event. We can supply the necessary furniture, and any tableware required can be added to the wedding catering hire. We ask that gatherings be limited to resident guests. Any music should be at a background level, inside the house and finish no later than 22:30.

### IS HOMME HOUSE EASY FOR GUESTS TO FIND?

Yes. The entrance gates for the Homme House Estate are beside St. Bartholomew's church in the centre of Much Marcle. A private drive leads through our parkland and past lakes before a left turn leads up to the car park and house.

Google Maps: use 'Homme House' Other mapping/satnav: use 'St. Bartholomew's Church, Much Marcle' What3Words: use 'candle.precluded.unravel'

We provide directions to Homme House to include when wedding invitations are sent out.

### IS HOMME HOUSE ACCESSIBLE BY PUBLIC TRANSPORT?

No, but transport connections to Homme are excellent. The M50 and A40 are only 15 minutes away and there is a mainline train connection to Birmingham and London in Ledbury, only 5 miles from Homme House.

There are a number of good local taxi firms serving the area; we supply a list of recommended companies on our website. Pre-booking taxis is important as high local demand can otherwise leave guests stranded (non pre-booked pick ups and those arranged for after midnight are often charged at a higher rate).

### IS THERE PARKING AVAILABLE FOR OUR GUESTS?

Homme has a car park with space for around 60 cars adjacent to the house, with a drop off area immediately outside the house itself. Guests are welcome to leave their cars overnight for collection the following day.

### DO YOU HAVE PREFERRED SUPPLIERS?

Over the last 20 years we have developed relationships with excellent local suppliers whose contact details are included in our wedding preparation resources. These suppliers do not pay us commission they are included simply for their skill and professionalism. We are happy for you to use other suppliers for your wedding should you choose to. We have a designated, preferred supplier for the provision of a pay bar.

### CAN WE CHOOSE OUR OWN CATERER?

Yes, you are welcome to use a caterer of your own choice. If they have not been to Homme before we ask that they do a site visit before your wedding so that we can ensure the catering runs smoothly on the day. When comparing and choosing caterers remember to confirm whether their prices include provision of the required service and clearance of food and drink, crockery, glassware and linen that will be required in addition to the food itself.

### CAN WE BRING SUPPLIERS SUCH AS PHOTOGRAPHERS FOR PRE-WEDDING VISITS?

Absolutely. It's a good idea to suggest a pre-wedding visit to Homme for any suppliers who have not been to Homme before so that they can make optimum use of the space on your wedding day. Just contact us in advance to arrange a suitable time.

### CAN WE PUT UP DECORATIONS?

Absolutely, we just ask for consideration to look after the fabric of the building and are always on hand to help. Bunting and fairy lights can be erected in both the Panelled Room and the Dining Room from attachment points around the edge of each room. Please note that we are not able to dispose of nonrecyclable decorations after the wedding so it is important to plan for their removal.

### WHAT ARE THE OPTIONS FOR FURNITURE?

Limewashed chivari chairs and 3 high chairs are offered for hire for an indoor ceremony and/or wedding breakfast at the price stated in the summary of charges; other chair styles can be hired as required. Outdoor bench seating and/or wooden folding chairs are available to hire for an outdoor ceremony at the prices stated in the summary of charges.

Several different table layouts are possible for the wedding breakfast in the Dining Room depending on numbers, including a layout with 8 ovals (seating up to 80), a traditional layout with curved top table in the Dining Room's beautiful bay window and 6 further ovals (seating up to 70), and banqueting style (seating up to 60). The cost for any furniture hire will be included in the final accommodation invoice, to be settled during the build up to the wedding.

### **DO YOU HAVE A CAKE STAND?**

Yes. We have an ornate marble table which you are welcome to use for displaying your cake, as well as silver round and square 16 inch cake stands and a silver cake knife.

### HOW CAN WE DISPLAY OUR TABLE PLAN & OTHER SIGNAGE?

We have a wooden easel which will accommodate anything up to just below A0 (portrait) or A1 (landscape), along with 2 other traditional artists' easels for use.

### Absolutely. You are welcome to arrange your own drinks and have them delivered the day before your

CAN WE PROVIDE OUR OWN DRINKS FOR OUR WEDDING RECEPTION?

wedding so we that we can chill them for you in our drinks fridges. We do not charge corkage. All drinks must be served on your wedding day; if you plan to provide your own drinks in the evening you will need to arrange 3 staff members to serve them (e.g. through your caterer) and appropriate glassware.

### CAN WE HAVE A PAY BAR IN THE EVENING?

Yes. The contact details of our designated licence holder are included in the wedding preparation booklet. A fee of £100 is charged to staff the bar, and Herefordshire pub prices for drinks. The bar operates on a cash and card basis, with a minimum spend calculated on a £15 per guest basis. Our licence allows the bar to open from 13.00, with last orders at 23.20 for a 23.30 closure.



### WHAT IS YOUR POLICY ON MUSIC?

If you decide to have musicians for the ceremony or evening celebrations it's useful to confirm their requirements for things such as space, furniture, power or a place to change and store kit. We will do our best to accommodate any requirements. Reception music in the garden is acceptable under Planning Regulations as long as it is fully unamplified (no electrical/battery power involved - not just 'acoustic' as defined by some musicians, which is often still amplified). Music and dancing in the evening must take place inside the house and end by 23.45.

### HOW DO WE BOOK A MARQUEE OR CANOPY?

A recommended marguee and canopy supplier is included in the wedding preparation resources. Your chosen contractor will need to liaise with your chosen caterer on specific requirements for furniture and cooking equipment. Marquees are possible from mid April to mid October.

### WHAT TIME CAN THE EVENING CELEBRATIONS GO ON UNTIL?

The rules of our licence state that evening music must end by 23.45 and any guests who are not staying Yes, for up to 34 people, as follows: overnight must have departed the venue by 00.15. Unfortunately a later licence isn't possible at Homme.

The main house (sleeps 18-20) offers a stunning Main Suite and 8 other double, twin or family bedrooms accommodating up to 20 in total. **CAN WE BRING A PET?** Due to the presence of other animals and livestock on the Estate we are unfortunately usually not Our Coach House (sleeps 8-12) offers 4 ensuite double/twin bedrooms and 2 double sofa beds in a separate house with its own kitchen, living room and courtyard garden, ideal for the groom and family if able to accommodate pets other than assistance dogs. In some instances we are prepared to make an you wish to accommodate both sides of the wedding party the night before the wedding. exception for a pet to attend the ceremony and/or reception, if looked after by a dedicated handler who is not a wedding guest and access is limited to the main gardens and ground floor reception rooms of Our rustic Summerhouse (sleeps 2), available May-September, offers 1 double bedroom with a separate the main house only (not Coach House or Summerhouse). dedicated bathroom building.

### **ARE WE ALLOWED TO USE CONFETTI?**

Absolutely. We are very happy with the use of confetti inside and outside the house provided that it is biodegradable and light coloured (dark colours sadly stain both the floors and furnishings of the house). Unfortunately we are not able to permit the use of non-biodegradable confetti, paper confetti or confetti cannons.

### CAN WE HAVE FIREWORKS IN THE EVENING?

I'm afraid for the consideration of our neighbours and livestock on the Estate and nearby we do not allow fireworks at Homme.

### ARE WE ALLOWED TO USE CANDLES?

You are welcome to use candles in the Dining Room and in the garden providing they are safely contained within heatproof containers. Artificial candles can be used in other areas of the house.

### WHERE CAN OUR GUESTS SMOKE & VAPE?

Urns are provided in the main garden and under the portico outside the front of the house for smokers and vapers. Smoking and vaping are not permitted inside any of the buildings at Homme.

### IS THERE ACCOMMODATION AVAILABLE AT HOMME HOUSE?

The onsite accommodation is reserved for your exclusive use but there is no obligation to use it, and is available both the night before and the night of the wedding. A cooked breakfast is available on the morning following your wedding.

### WHAT ARE THE CHECK IN & OUT TIMES FOR GUESTS STAYING AT HOMME?

Guest rooms are available no later than 15.00 on the day of check-in. Earlier check in on the day of a Homme has a ramp for wheelchair access to the main reception rooms, and a separate wheelchair wedding is usually possible to allow settling in prior to the proceedings. Check-out is at 12.00 on the day friendly toilet with rails and tap extensions available as required. Unfortunately due to the historic nature of the house we do not have a lift for access to the first and second floor accommodation; the of departure. Coach House snug can be made available as a makeshift bedroom as more accessible accommodation. Please contact us to discuss arrangements for disabled guests with specific requirements such as large mobility scooters, which we will do our best to accommodate. WHAT FACILITIES ARE AVAILABLE FOR GUESTS WHO ARE STAYING?

There are guest kitchens in both the main house and the Coach House which we keep stocked with tea and coffee making supplies. Each also has an iron, ironing board and hairdryer for guests' use. Towels and toiletries are provided.

### IS THERE A DRESSING ROOM AVAILABLE?

Yes. Our beautiful Main Suite is tucked away from the other accommodation within a private part of the house. It is bright and spacious, and makes a great space for getting ready as a group and for preceremony photographs. The Main Suite has a bedroom with four poster bed and en suite bathroom as well as its own private dressing and drawing room, with tea & coffee making facilities and fridge to chill food and drink to enjoy while getting ready.

### WHAT ARE THE OPTIONS FOR BREAKFAST?

We provide a continental breakfast in your guest kitchen on the morning of your wedding day for anyone who has stayed at Homme House the night before.

On the morning following your wedding we serve breakfast in the main Dining Room at the time of your choosing. You just need to let us know how many guests would like a continental or full english breakfast the week before your wedding, along with any specific dietary requirements. A continental breakfast is included in the B&B price. A full english breakfast is offered at an additional cost.

### IS THERE ACCOMMODATION AVAILABLE NEAR HOMME HOUSE?

Yes, there is plenty of local accommodation, including several B&Bs in Much Marcle village and the Premier Inn which is only 5 miles from Homme House. We provide a full list of our recommended accommodation on our website. Accommodation does get booked up quickly so we advise guests to make reservations early.

### WHAT FACILITIES ARE AVAILABLE FOR GUESTS WITH DISABILITIES?

#### and grooms at Homme. We will of course respect your wishes if you do not want your wedding to be featured.

WHAT IS YOUR SOCIAL MEDIA POLICY?

### DO YOU OFFER A WEDDING PLANNING SERVICE?

Homme House is a family home run by a family team - owner Jocelyn, and her son Charlie and his wife Sarah, who were themselves married at Homme in 2009.

website and social media. This acts as a lovely record for us and wonderful inspiration for future brides

We would love to feature images from your photographer's gallery in our brochures and on our

From first visit to wedding day we are on hand to guide, advise and support in the preparations for your wedding day. On booking we provide wedding preparation resources containing useful contacts and information to make the process of planning your wedding at Homme as smooth and easy as possible. We also schedule get togethers in the build up to the day, including a planning meeting 2-3 months prior to the wedding when we discuss the plans in detail to ensure that everything goes smoothly on your day.

### DOES HOMME HOUSE PROVIDE SOMEONE TO OVERSEE THE WEDDING DAY?

Absolutely. Charlie and Sarah are on hand throughout the wedding to ensure everything runs smoothly, and are always available behind the scenes to help with requests that may arise. Our role includes greeting and supporting all suppliers, supporting your team of bridesmaids and groomsmen, coordinating the (civil) ceremony, and moving furniture and equipment as required through the day.

However, we feel strongly that your wedding should be a private gathering in a space that is yours, so recommend electing someone from your wedding party to act as a 'Master of Ceremonies' to announce key moments during the day such as the wedding breakfast, cake cutting and first dance.

### WHAT ARE THE REQUIREMENTS FOR PACKING UP AFTER THE WEDDING?

Departure time on the day following your wedding is 12:30 (check out for accommodation is 12:00) so there is plenty of time for a leisurely breakfast and packing up. We are happy to deal with recyclable waste, but ask that any disposable decorations and their packaging are taken away. All supplier collections other than catering hire should be arranged to take place within the hire period.